

Brainstorm a Resume

- Don't worry about getting something in the "wrong" category - the categories are just to jog your memory.
- Remember that most of the time you just "helped out" there's a good chance it was volunteerism.

Academic achievements	Extracurricular
Leadership roles	Offices held
Clubs	Athletics
Community service	Work experience
Church-affiliated service	Hobbies / interests
Scouting	Special skills / certifications
Awards / Special Honors	Other

- When you finish brainstorming, look at a couple example student resumes. How can you combine your strong & not-as-strong categories to highlight your strengths?
- Tailor your resume to focus on its purpose - keep in mind that scholarship resumes typically highlight community service and leadership. Employment resumes typically highlight job skills and evidence of responsibility.
- Come to the College and Career Center if you need assistance. ☺