

The Big Four:

1. Request **LETTERS OF RECOMMENDATION** if you haven't already done so. Remember to fill out a 'brag sheet' and submit it to those who will be writing for you before Christmas break.
2. Create your **PROFILE** on the CaLocal website at www.CaLocalScholarships.org
Remember to be thorough and spell correctly as this will be your application for several scholarships.
3. Write your **ESSAY**. Most scholarships require a 300 to 500 word essay outlining your educational and career goals. Once you have the basics down, you can alter it to accommodate specific prompts.
4. Complete your **RESUME**. Many scholarships require one, so you may as well do it now and be done with it. Resumes can either be completed on Naviance, or use a template from Microsoft Word.

The Next Steps:

1. Sort scholarships by eligibility and concentrate on those that are most 'winnable'.
2. Begin creating your packets – additional materials may include:
 - a. Cover page
 - b. Photo
 - c. Application
 - d. Transcripts, if needed.
 - e. Folders

Remember, I have samples in the Career Center.....

Looking for more than just local scholarships?

Try out Chegg: (www.chegg.com/scholarships).