

**EL DORADO UNION HIGH SCHOOL DISTRICT**  
**Use of Facilities Application and Permit**

PLEASE READ REGULATIONS CAREFULLY BEFORE BEGINNING APPLICATION – THIS APPLICATION MUST BE SUBMITTED AT LEAST **15 DAYS** PRIOR TO SCHEDULED EVENT. AN APPLICATION FEE OF \$25.00 IS DUE AT TIME OF SUBMISSION. FACILITY USE CHARGES ARE ON THE REVERSE SIDE OF THIS FORM. PAYMENT IN FULL IS REQUIRED *BEFORE* EVENT DATE.

Site Requested: \_\_\_\_\_ Hours Requested: \_\_\_\_\_

Days: \_\_\_\_\_ Dates Desired: \_\_\_\_\_

Application Organization: \_\_\_\_\_ Business Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
 Requested by (officer): \_\_\_\_\_ Home Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

**FACILITY REQUESTED** (*be specific*):

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Culinary Arts Ctr | <input type="checkbox"/> Cafeteria             | <input type="checkbox"/> Baseball Field (Varsity)     | <input type="checkbox"/> Stadium           |
| <input type="checkbox"/> Theater           | <input type="checkbox"/> Multipurpose Room     | <input type="checkbox"/> Baseball Field (Jr. Varsity) | <input type="checkbox"/> Large Gym         |
| <input type="checkbox"/> Amphitheater      | <input type="checkbox"/> Conference Room       | <input type="checkbox"/> Softball Field (Varsity)     | <input type="checkbox"/> Small Gym         |
| <input type="checkbox"/> Forum             | <input type="checkbox"/> Boardroom             | <input type="checkbox"/> Softball Field (Jr. Varsity) | <input type="checkbox"/> Wrestling         |
| <input type="checkbox"/> Classrooms        | <input type="checkbox"/> Kitchen               | <input type="checkbox"/> Soccer Field                 | <input type="checkbox"/> Weight Room       |
| <input type="checkbox"/> Faculty Room      | <input type="checkbox"/> Other, specify: _____ | <input type="checkbox"/> Track                        | <input type="checkbox"/> Showers (lockers) |
| <input type="checkbox"/> Library           |  | <input type="checkbox"/> Parking Lot                  | <input type="checkbox"/> Swimming Pool     |

**EQUIPMENT REQUESTED** (*be specific*): (DEPOSIT REQUIRED)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Kitchen                     | <input type="checkbox"/> Audiovisual (i.e., P.A. system, projector) | <input type="checkbox"/> Scoreboard            |
| <input type="checkbox"/> Piano                       | _____   | <input type="checkbox"/> Bleachers             |
| <input type="checkbox"/> No. of chairs needed: _____ | <input type="checkbox"/> Volleyball (poles/nets)                    | <input type="checkbox"/> Other, specify: _____ |
| <input type="checkbox"/> No. of tables needed: _____ | <input type="checkbox"/> Wrestling mats                             | _____  |

Purpose of meeting: \_\_\_\_\_

Expected attendance (Note: Adult-to-Minor ratio must be at least 10:1 to provide adequate supervision): Adults: \_\_\_\_\_ Minors: \_\_\_\_\_ Total: \_\_\_\_\_

Will an admission charge or collection be made?  Yes, Amount: \_\_\_\_\_  No

Proceeds will be used for: \_\_\_\_\_

1. Permit Holder agrees to provide the School District with certificate of insurance naming the School District as additional insured. Amount of insurance should be at least \$2 million.
2. Permit Holder agrees to provide adequate and appropriate supervision of minors in attendance at all times.
3. Permit Holder agrees to indemnify and save harmless the El Dorado Union High School District, its officers, agents, and employees against any and all loss, damage, and/or liability that may be suffered or incurred by the School District, its officers, agents, and employees, and against any and all claims, demands, and causes of action that may be made or brought against the School District, its officers, agents, and employees, caused by, arising out of, or in any way connected with the use by Permit Holder of the El Dorado Union High School District facility or the exercise of the privilege herein granted. Coverage should be at least \$2 million.

The undersigned (*print name*), \_\_\_\_\_, as the duly authorized representative of (*Agency, Organization, or Group*) \_\_\_\_\_, states that he/she has read the District's Restrictions on Use or Type of Activity in Administrative Regulation 1330 and that to the best of his/her knowledge, neither the agency, organization, or group nor any officer, employee, agent, or volunteer of the agency, organization, or group shall, while using District facilities or grounds, engage in sexual harassment, sexual solicitation, unlawful sexual conduct, or any other legally prohibited conduct toward or with any other person. The undersigned also states that to the best of his/her knowledge, no officer, employee, agent, or volunteer of the agency, organization, or group has been convicted of a sex offense as defined in Education Code section 44010.

**Warning:** Use of steroids to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function. Men and women using steroids may develop fertility problems, personality changes, and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use, or exchange of anabolic steroids.

SIGNATURE (Authorized Agent): \_\_\_\_\_ Title: \_\_\_\_\_

FACILITY	CLASS I I – V SCHOOL GROUPS	CLASS VI ORGANIZATIONS OR GROUPS
Culinary Arts Center *	\$ 75 / hr	\$100 / hr
Individual Classrooms or Faculty Room	\$ 20 / hr	\$ 40 / hr
Gymnasium	\$ 75 / hr	\$100 / hr
Shower Room	\$ 25 / hr	\$ 50 / hr
Auditorium / Wrestling Room	\$ 60 / hr	\$ 90 / hr
Multipurpose Room / Cafeteria	\$ 60 / hr	\$130 / hr
Kitchen	\$ 25 / hr	\$ 50 / hr
Library	\$ 25 / hr	\$ 50 / hr
Computer Lab	\$ 35 / hr	\$ 50 / hr
Theater at El Dorado and Ponderosa H.S.	\$ 80 / hr	\$160 / hr
Borelli Outdoor Theater at El Dorado	\$100 / hr	\$200 / hr
Performing Arts Center at Oak Ridge and Union Mine H.S.	\$100 / hr	\$200 / hr
Field / Track / Parking Lot **	\$ 20 / hr	\$ 35 / hr
Artificial Turf Field / Track **	\$125 / hr	\$160 / hr
Swimming Pool ***	0-50 persons \$ 40 / hr 51-100 persons \$ 60 / hr	\$ 80 / hr \$120 / hr
Custodial Worker	Regular Time Time and 1/2 \$25 / hr \$37.50 / hr	\$25 / hr \$37.50 / hr

\* Two-hour required minimum; kitchen not rented.  
\*\* Parking lot charges only applicable to events taking place *in* the parking lot. Lights additional \$25/hr if needed.  
\*\*\* This fee must be paid by all groups if any personnel is furnished by the District.

THEATER EQUIPMENT DAILY RENTAL FEES	
EQUIPMENT	FEE / UNIT
Standard Microphone	\$ 10
Wireless Microphone	\$ 50
PA with Microphones	\$ 50
Audio Cassette Player	\$ 25
VHS Video Camera	\$ 85
Overhead Projector	\$ 20
Cart for TV and Recorder	\$ 20
Television Monitor	\$ 38
VCR	\$ 33
Slide Projector	\$ 33
Screen	\$ 15
Piano	\$110
Flip Chart Easels / Pads	\$ 15
Podium	\$10
Coffee Maker	\$ 15
– Note – Equipment may not be taken off campus.	

**(TO BE COMPLETED BY SCHOOL PERSONNEL)**

Building Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  Approve  Disapprove  
(signature)

Food Service Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  Approve  Disapprove  
(signature, if applicable)

Athletic Director: \_\_\_\_\_ Date: \_\_\_\_\_  Approve  Disapprove  
(signature)

Assistant Principal: \_\_\_\_\_ Date: \_\_\_\_\_  Approve  Disapprove  
(signature)

Facilities Assigned: \_\_\_\_\_

Equipment Assigned: \_\_\_\_\_

Personnel Assigned: \_\_\_\_\_ Duties: \_\_\_\_\_  
*(by immediate supervisor)* *(by immediate supervisor)*

Number of Personnel Assigned \_\_\_\_\_ for \_\_\_\_\_ hours Total Approximate Hours: \_\_\_\_\_  
*(by immediate supervisor)* *by immediate supervisor*

Estimated Cost for Facility: \$ \_\_\_\_\_

Estimated Cost for Equipment: \$ \_\_\_\_\_

Application Fee	\$25.00
Equipment Deposit	
Exempt	
Facility Use Fee	
Equipment Fee	
Personnel	
<b>TOTAL</b>	

**FORM 1330b • USE OF FACILITIES AFFIDAVIT MUST ACCOMPANY THIS USE OF FACILITIES FORM.**

## Track and Football Field Facilities Approved Uses and Prohibitions

### APPROVED USES

- Designed for the following approved and permitted activities: Football, Baseball/Softball, Lacrosse, Soccer, Field Hockey, Rugby, Physical Education, and Physical Exercise.
- **Tables, chairs, and benches with sled-type bases are permitted on the track and field. However, furniture or equipment with individual legs or points of support could puncture the track and field surfaces, and MUST have a rigid material, such as plywood, placed under each point of contact. To further protect the track and field, a vinyl tarp should be placed underneath the rigid material. Before any such use, seek permission from school administration.**
- School District Classes/Athletics have priority use.
- Group use of the field is by permit only (contact school administration office for permit); groups must be in possession of a permit at all times during use.
- **Use of this facility implies cooperation with School District personnel.**

### PROHIBITIONS

- NO Vehicles
- NO Bicycles or Skateboards
- NO Food, including Sunflower Seeds, Shelled Nuts, Gum, Candy, and Energy Bars
- NO Drinks Other Than Water
- NO Dogs or Other Animals
- NO Glass Containers
- NO Drugs, Alcohol, or Tobacco Products
- NO Metal Cleats
- NO Spikes Greater than 1/4" Long
- NO Use of Tape or Other Adhesives
- NO Fires or Barbeques
- NO Playing Golf
- NO Poles or Stakes in the Field
- NO Extended Non-District Group Use
- NO Roller Blading
- NO Fireworks (Fireworks are illegal in El Dorado County)
- NO Tracking of Dirt onto Surfaces  
**To avoid soiling and staining the field surface, each player should clean his or her footwear prior to entering onto the field**

🔒 PLEASE PROTECT OUR FACILITIES 🔒

I will ensure compliance with the above conditions.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**Report Violators at WE TIP 1-800-78-CRIME**

**Premises under Constant Video Surveillance**

**Violators Subject to Ejection, Citation, and/or Prosecution**  
California Penal Codes 626.6 and 602.8

District Office Maintenance and Operations (530) 622-0140