

Special Education

It is the philosophy of Union Mine High School that most students are better served if educated within the regular classroom along side their peers. Mainstreaming allows the students to learn social and behavior skills along with knowledge that will help facilitate a successful transition from high school. These students are not just learning your curriculum, but a whole lot more!

IEP Meetings

All special education students are required to have an annual IEP with a regular education teacher in attendance. From time to time you may be asked to attend the meeting. This is not an option, it is a requirement.

On other occasions, you may only be asked to complete a PIR form on a student that is having an IEP. Please be professional and objective in your comments about the student and do not mention the names of other students; the PIR will be read aloud at the meeting. Also, please observe timeliness for submitting the PIR. If you attend a meeting, you still need to complete a PIR form prior to the IEP meeting.

Accommodations vs. Modifications

An accommodation is a change in the course, standard, test preparation, location, timing, scheduling, expectations, student response, and or other attribute which provide access for a student with a disability to participate in a course, standard or test, which does not fundamentally alter or lower the standard or expectation of the course, standard or test.

A modification is a change in the course, standard, test preparation, location, timing, scheduling, expectations, student response, and or other attribute which provide access for a student with a disability to participate in a course, standard or test, but which does fundamentally alter or lower the standard or expectation of the course, standard or test.

Grading Options for Special Education Students

There are a variety of grading options that can be used for special education students who are mainstreamed into the regular education classes.

The decision to use alternative grading is decided on at the student's IEP which you may or may not be a part of; however, if it is written into the IEP it must be implemented. These grading options **are not** automatically used with all special education students. Not all of the students need to have this option available to them. If you have questions about this, please see one of the special education teachers assigned to the student or the student's counselor.

Pass/Fail: The student is given either a Pass or Fail for the work and effort that he/she produces for a particular class. The regular education teacher and special education teacher assigned to the student will determine the goals that would constitute a pass for the class according to their IEP.

Change of Class Title: This would be handled through the Counseling Office and the Special Education Department. A student would attend your class and be graded according to their abilities,

but there would be a different title for the class that would appear on grade reports and transcripts. This would allow a teacher to grade a student at a different standard than the rest of the class, depending on the student's disability and IEP.

Modified Grade: The name of the class would remain the same, but the transcript and report card would note modified grading. Again, this would be decided by the IEP team and handled by the special education teacher and the counseling office.

Special education students are supported by special education staff that work in regular education classes on a regular or as needed basis. You may have a special education teacher or special education aide working in you classroom. Please contact the special education department for assistance as needed. (x 4129)

Nondiscrimination, Sexual Harassment, and Title IX Policy

Nondiscrimination

The El Dorado Union High School District is primarily responsible for compliance with federal and state laws and regulations regarding nondiscrimination. The Governing Board is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on age, ancestry, color, physical or mental disability, national origin, race, religion, sex/gender, sexual harassment, sexual orientation, ethnic group identification, or any other unlawful consideration. The Board shall promote programs which ensure that discriminatory practices are eliminated in all district activities.

Any student who engages in discrimination of another student or anyone from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in discrimination may be subject to disciplinary action up to and including dismissal.

Any student, staff member, or parent who feels that discrimination has occurred should immediately contact the teacher, principal of the school, or district Title IX and Uniform Complaint Procedure Coordinator. If the concern is not resolved, a formal complaint may be initiated at the school or by directly contacting the district Coordinator. Copies of the Uniform Complaint Form may be obtained from school offices or from the Title IX and Uniform Complaint Procedure Coordinator.

Sexual Harassment

The district has adopted the following strict policy containing rules and procedures for reporting sexual harassment and pursuing remedies.

"The Governing Board prohibits unlawful sexual harassment of or by anyone in or from the district. Sexual harassment is unwelcome sexual advances, request for sexual favors, or other verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite gender in the work or educational setting. Any student who engages in sexual harassment of another student or anyone from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal."

Any student, staff member, or parent who feels that harassment has occurred should immediately contact the teacher, principal of the school, or district Title IX and Uniform Complaint Procedure Coordinator. If the concern is not resolved, a formal complaint may be initiated at the school or by directly contacting the district Coordinator. Copies of the Uniform Complaint Procedure and Form may be obtained from a school office or from the district Title IX and Uniform Complaint Procedure Coordinator.

Title IX

No person shall, on the basis of gender, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. The Title IX Uniform Complaint Procedure Coordinator or the school principal should be contacted regarding complaints related to Title IX.

To File a Complaint

1. **FILING A COMPLAINT:** Obtain a copy of the Uniform Complaint procedures and form (BP/AR/F 1312.3) from the school or district Title IX and Uniform Complaint Procedure Coordinator. Submit the complaint form to the principal or Coordinator.
2. **FILING TIME LINE:** Unlawful discrimination complaints shall be filed not later than 6 months from the date the alleged discrimination occurred, or 6 months from the date the complainant first obtained knowledge of the facts of the alleged discrimination.
3. **MEDIATION:** Mediation is optional. It involves a third party to help in resolving the dispute. If mediation is used, time lines are extended an additional 30 days.
4. **INVESTIGATION:** The district will investigate the complaint and provide a written report of the investigation and decision within 60 days of when the complaint is filed.
5. **APPEALS:** If the person making the complaint disagrees with the district's decision, he/she has 5 days to appeal the decision to the school district Board of Education; or alternatively, 15 days to appeal the decision to the California Department of Education. The appeal to CDE must include a copy of the locally filed complaint and a copy of the LEA Decision.
6. **ADDITIONAL ACTION:** The person filing a discrimination complaint may also pursue action in civil court at least 60 days after filing an application with the California Department of Education.

Complaints will be kept confidential.

The district prohibits retaliation against any participant in the complaint process. Each complaint shall be investigated promptly and in a way that respects the privacy of all parties concerned.

El Dorado Union High School District
Title IX & Uniform Complaint
Procedure Coordinator

Asst. Superintendent, Human Resources
4675 Missouri Flat Road • Placerville, CA 95667

(530) 622-5081, ext. 7214

Notice to Parents/Guardians, Pupils, and Teachers

COMPLAINT RIGHTS

(Under the Williams Uniform Complaint Procedure)

REVISED 6/11

Education Code 35186(f) requires that the following notice be posted in your child's classroom:

1. There should be **sufficient textbooks and instructional materials**. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home to complete required homework assignments.
2. Pupils, including English learners, who have not passed one or both parts of the high school **exit examination** by the end of grade 12 are to be provided the opportunity to receive intensive **instruction and services** for up to 2 consecutive academic years after the completion of grade 12.
3. There should be no teacher vacancies or misassignments.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential; or the placement of a certificated employee in a teacher or services position that the employee is not otherwise authorized by statute to hold.

4. **School facilities** must be clean, safe, and maintained in good repair. **Good repair** means that the facility is maintained in a manner that assures that it is clean, safe, and functional as determined by the Office of Public School Construction.

School restrooms should be fully operational, cleaned, regularly maintained, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. A sufficient number of restrooms shall be kept open during school hours when pupils are in classes, with the exception of when pupil safety is in jeopardy or when repairs are necessary for a restroom to be closed temporarily.

5. If you wish to **file a complaint** regarding the above, **complaint forms** can be obtained at the Principal's Office, the El Dorado Union High School District Office, District website, or at the **California Department of Education's** website.

The El Dorado Union High School District strives to resolve concerns as expeditiously as possible. To report a concern regarding sufficient textbooks and instructional materials, please call **Christopher Moore at (530) 622-5081, ext. 7226**. To report a concern regarding teacher assignments, credentials, or subject matter training, please call **Stevie Clark at (530) 622-5081, ext. 7228**. To report a concern regarding clean and safe classrooms, please call **Dan Augino at (530) 622-0140**. We are committed to providing your child with textbooks and instructional materials, qualified teachers, and classrooms that are clean and safe.

SEE ADMINISTRATIVE REGULATION 1312.4